

VETERANS' CERTIFICATION DATA FORM

Fall 20__ Spring 20__ Summer 20__

Is this a revised schedule? YES NO

NAME: _____

SSN: _____

ADDRESS: _____

Student ID#: _____

Major/Degree Plan: _____

Graduation Year: _____

CITY: _____ STATE: _____ ZIP CODE: _____

TELEPHONE (H): _____ - _____ - _____ (C): _____ - _____ - _____ EMAIL: _____

Check box if this is a new/updated address, phone number or email address

New Student: When and how was your application submitted? VONAPP Mail—date? _____

Transfer Student: (Request an official transcript from your previous institution(s) and complete Change of Training Place FORM #22-1995. Unable to certify students without this form.)

Visiting Student—Primary Institution: _____ (Submit a letter from your primary institution stating that the credit(s) that you are taking at LC will be accepted.)

Returning Student—Last term attended at LC: _____

CHANGED DEGREE PROGRAM FROM _____ TO _____ (Complete FORM #22-1995)

CLASSIFICATION: FR SO JR SR GRAD

Do you have a degree? NO YES If yes, 2 yr or 4 yr

VA ELIGIBILITY: Ch 30 (Montgomery GI Bill) Ch 31 (VA Voc Rehab) Ch 32 (VEAP) Ch 33 (Post 9/11 GI Bill) Ch 35 (Dependent of Vet**) Ch 1606 (Reserves/Guard) Ch 1607 (REAP)

****Note to Chapter 35 Student, please provide following information:**

Name of VA Parent/Spouse: _____ PHONE # _____

SSN # _____ VA File # _____

Please list any other type of funding paying for tuition/fees. Example: Federal Grant, Loan, Outside Scholarship, TOPS

Are you VA Work-Study? If so, you will need to coordinate job with VA Certifying Official at LC. Application for Work-Study Allowance available in Financial Aid Office or <http://www.vba.va.gov/pubs/forms/VBA-22-8691-ARE.pdf>

NOTE TO: 1. All VA Students	2. New Student or Never Used VA Benefits Before	3. Transfer Student – Used VA Benefits Before
1. Complete and submit this VA Data Form each semester with your advisor's signature. 2. Indicate any course repeats and tell why (include W and F grades.) 3. All students except for Chapter 31, 33 & 35, need to verify your hours at the end of each month at http://www.gibill.va.gov/resources/verify_attendance/index.html or call 1-888-GIBILL1 (442-4551) 4. Register early to avoid delay in benefits. 6. All Post 9/11 students must submit a copy of Certificate of Eligibility	If you have never used your benefits: 1. Complete and submit Form 22-1990 at http://www.gibill.va.gov/apply-for-benefits/ 2. Complete and submit this VA Data Form each semester with advisor's signature.	1. <u>Used benefits before:</u> complete and submit VA Form 22-1995. http://www.vba.va.gov/pubs/forms/VBA-22-1995-ARE.pdf 2. Complete and submit this VA Data Form each semester with advisor's signature.

Current semester courses: Please list your courses for this semester in the table below. All hours pursued must apply toward your Degree Program or be a required prerequisite to a course in your Degree Program. All courses added, dropped or audited must be reported to the LC Financial Aid Office immediately. Please note that VA will not pay for **Audited Courses, courses that do not fulfill graduation, and repeated courses that have been successfully completed.**

COURSE & NO.	REPEAT?		HOURS	COURSE & NO.	REPEAT?		HOURS
	YES	NO			YES	NO	

Any repeats: YES NO If YES, explain why: _____

Please note that payment may be received 4-12 weeks after certification is received by the Veterans' Regional Office.

The course(s) listed above lead toward my degree. I understand that only "F" grades or courses that have to be completed with a certain grade or grade point average can be repeated. I hereby authorize VA Certifying Official to release information to the Veterans' Administration concerning my status as a VA student at LC. **I will immediately notify the Certifying Official of all changes that occur in my enrollment.** I understand that failure to do so may result in a delay of payment of my benefits or an over-payment with VA. I also understand that if I choose to stop attending my classes, VA will be notified, and this may also cause an over-payment with VA.

*Veterans Affairs Office: 1-888-442-4551 or www.gibill.va.gov to check status of benefits, to print form/application or if you have questions. Each VA student will be mailed a copy of their electronic certification once this form has been processed. Please allow 2-3 weeks for processing. Make sure that the courses on this data form match your actual schedule. **Also, complete this form if at anytime you add a class or drop a class, please submit a copy of your schedule.** If this form is incomplete or necessary documents aren't attached, this will cause a delay in certification.*

I have read and understand the above paragraphs and, I will continue to check my LC email account for updates and information.

SIGNATURE

DATE

To be completed by student's academic advisor:

This student is taking required courses toward his/her degree plan. If the student is repeating a course, state the reason why below:

COMMENTS: _____

ADVISOR'S SIGNATURE AND TITLE

DATE

Please return this completed form to:
 Louisiana College Financial Aid Office
 1140 College Dr.
 Box 582
 Pineville, LA 71359
 FAX: 318-487-7449
 EMAIL: skluzacek@lcollege.edu