

## Field Experience Observations

### Forms needed:

TEACH Field Experience Observation Summary Log

TEACH Field Experience Observation Form

### Directions for Completing Field Experience Observations:

1. Select a certified teacher to observe. You may check <https://www.teachlouisiana.net> to verify a teacher's certification.
2. Use the **TEACH OBSERVATION FORM** when journaling your observations. If your visit exceeds an hour in one setting, you need to start another observation form.
3. You are required to clock **12 hours** of classroom observations for the **summer semester**. (**12 more hours** will be completed in the **fall semester**.) Please complete one **TEACH OBSERVATION FORM** for each hour observed. This will total **12 observation forms**.
4. You can only log a **maximum of 3 hours with one teacher**. It is to your benefit to see as many teachers as possible.
5. The **TEACH Observation Summary Log** is a compilation of all the observation dates and times you have made. Please enter this information as you clock hours. The hours logged must coincide with the **TEACH OBSERVATION FORMS**.

***DUE DATE: First 12 OBSERVATIONS WILL BE DUE June 24<sup>th</sup>, 2016.*** Observations will be accepted prior to this date. Turn them in to the School of Education office. Due date for the second 12 observations will be given in the fall.

Please **staple** each observation together and bind the 12 observation forms with a **binder clip**. Attach the **Observation Summary Log** on top. The observations should be turned in with a **cover sheet** that includes your **name** and **phone number centered**. Please no binders.