



Louisiana College

Application for Candidacy for Graduation

Deadlines for Submission to Office of Registrar:

May Graduates – preceding May, previous year

August Graduates – preceding August, previous year

December Graduates – preceding December, previous year



PLEASE COMPLETE ACCURATELY AND LEGIBLY:

Print legibly or type your **LEGAL NAME** as you wish it to be printed on your diploma:

Student ID: _____ Hometown (for Program): _____

Anticipated Semester and Year of Graduation: _____

Major: _____ Minor: _____

LC Email Address: _____ Cell Phone: _____

Personal (Non-LC) Email Address: _____

Mailing Address through the end of the semester: *include city, state and zip*

Permanent Mailing Address (for future contact): *include city, state and zip*

IMPORTANT INFORMATION:

- A student will not be awarded his/her degree if he/she owes any fees or has any holds on his/her account, including, but not limited to, Business Office Holds, Financial Aid Holds and Library Holds. Students should check with the Registrar's Office prior to graduation to be certain all holds have been removed and any outstanding fees have been satisfied.
- Any student receiving financial aid is **REQUIRED** to complete the Financial Aid Exit Survey before his/her degree may be awarded. Failure to do so may result in a Financial Aid Hold.
- Any and all information pertaining to graduation (i.e., ordering and purchase of gown, time, date and location of ceremonies, ticket availability, etc.) will be sent via US Postal mail to the address(es) listed on this form. Should a mailing address change, it is the responsibility of the student to notify the Office of the Registrar as soon as possible.
- Attendance at Graduation and Rehearsal is **MANDATORY**. Persons with *extenuating circumstances* may request special permission from the Vice President for Academic Affairs.
- Students completing this form will receive a degree audit via US Postal mail listing all courses remaining in the student's degree plan. Allow 6-8 weeks for processing.