

## Dates To Remember

For May 2018 Graduation

- March 15**      **GRAD FAIR:** Order your cap and gown from 9am-4:30 pm IN THE BOOKSTORE. If you are unable to attend the Grad Fair, you **MUST** contact Carla in the bookstore at **318-487-7634** to order your cap and gown.
- March 16**      **DEADLINE FOR ORDERING CAP & GOWN**
- April 11**      Check with Student Life for completion of S.C.E. requirements. Check with the Business Office and the Library to clear any financial obligations. Degrees will not be awarded to the students who have not completed S.C.E. requirements. **DIPLOMAS will not be given to students who have not cleared all financial and/or library obligations and exit interviews.** Students with a Stafford Loan or a Bunch Loan must attend an exit interview with financial aid. If you have not done so, please contact the Financial Aid office. All short-term loan repayment plans must be completed with Business Affairs.
- April 30**      Caps and gowns may be picked up at the Bookstore from 8am-4:30 pm. Payment is due when the cap and gown are picked up. (Check with the bookstore about pricing)
- May 2 by 12:00 pm**      All grades are due. This includes correspondence course grades and removal of all incomplete grades—ALL GRADES. See that all your work is complete so that your teachers can turn in your grades on time to the Registrar's Office. If you find that you cannot complete your work, notify the Registrar's Office immediately.
- May 4 – 11:00 am**      **Graduation Lunch with the President** – All graduates will meet for lunch with Dr. and Mrs. Brewer in the Granberry Conference Center on LC Campus.
- May 4 – 12:30 pm**      **Commencement Practice** – All graduates will meet at MPAC (Martin Performing Arts Center on LC Campus) for a short commencement ceremony practice immediately following lunch.
- May 5 – 10:00 am**      Commencement Exercises – **ATTENDANCE IS REQUIRED FOR ALL CANDIDATES FOR DEGREES.** Line up for commencement the Rapides Parish Coliseum.
- Exceptions will be made only for extenuating circumstances. No excuse will be granted without permission from the Vice President for Academic Affairs prior to graduation.
- Special Note:**      Diplomas will not be available for pick up after graduation. You may come by the registrar's office to pick them up after **May 9<sup>th</sup>**.
- Dress**      All candidates are required to be present in academic attire (cap & gown). The tassel should be worn on the left side at all times. Men should remove their caps for prayer only.
- Men:      Should wear white shirts & dark ties, dark pants and black shoes.
- Women:      Should wear simple dresses with dress shoes.